

## POLICIES AND PROCEDURES

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### Notifying OFSTED Policy

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Cross Reference	

#### Purpose of this document

Aspired Futures (AF) is aware and committed to notifying OFSTED of any serious accidents, injuries or death that may occur when children/young people (CYP) are in our care.

#### Details of Policy

AF will notify OFSTED of:

- The death of a CYP whilst in our care or later as the result of something that happened while the CYP was in our care.
- The death or serious accident or serious injury to any other person on the premises.

Serious injuries (as specified in OFSTED childcare factsheet – Serious accidents, Injuries and Deaths that registered providers must notify to Ofsted and local child protection agencies) include:

- Broken bones or a fracture
- Loss of consciousness
- Pain that is not relieved by simple pain killers.
- Acute confused state
- Persistent severe chest pain or breathing difficulties
- Amputation
- Dislocation of any major joint including the shoulder, hip, knee, elbow or spine.
- Loss of sight
- Chemical or hot metal burn to the eye or any penetrating injury to the eye.
- Injury resulting from an electric shock or electrical burn leading to unconsciousness, or requiring resuscitation or admittance to hospital for more than 24 hours.
- Unconsciousness caused by asphyxia or exposure to harmful substance or biological agent.
- Medical treatment or loss of consciousness arising from absorption of any substance by inhalation, indigestion or through the skin.
- Medical treatment where there is reason to believe that this resulted from exposure to a biological agent or its toxins or infected material.
- Where a child/young person in our care needs to go to an Accident and Emergency Department of a hospital (and requires hospitalisation for more than 24 hours) either directly from your provision or later as the result of something that happened while the child/young person was in our care.

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Any significant event that is likely to affect the suitability to care for CYP include

- A change to the address of the premises where AF will facilitate groups/services.
- A change in the type of child care provided.
- Any changes to AF name, address or telephone number
- Any significant event, which is likely to affect the suitability of the registered person or any person caring for CYP on the premises, such as any offences or orders that may disqualify them.

Matters affecting the welfare of the CYP

- Any incident of food poisoning affecting two or more CYP.
- Any serious accident or injury to, or the death of, other person on the premises on which childcare is provided.
- Any allegation of serious harm or abuse committed by any person looking after CYP at the premises

AF will also contact Blackpool Local Authority Designated Officer – Amanda Quirke 01253 477541 regarding any of the above events occurring whilst a CYP is in the care of AF.

OFSTED contact details: 0300 123 1231

**OFSTED and the Blackpool Child Protection Agency must be contacted with 14 days of the incident, we recognise it is an offence not to do so.**